



July 25, 2017

Greetings All!

On behalf of the Elementary Educational Services team, it is our pleasure to welcome you back for the 2017-2018 school year. We hope you were able to find time to rest, relax, and enjoy family and friends this summer.

Teaching is the profession that makes all other professions possible, and we recognize the dedication and commitment each of you make to benefit the children of Madera Unified School District.

As we turn our attention to the beginning of the new school year, the district has scheduled two districtwide Institute days on August 7th & 8th. The Institute schedule at the elementary level is structured so teachers will attend morning training sessions at Desmond Middle School and then return to their home school for the afternoon training sessions.

The multiple trainings sessions offered in the morning these two days have been designed to be grade level and/or content appropriate for every teacher in the district. The chart below outlines the training locations for August 7th & 8th for each category of elementary teachers:

| Grade | Location | Training Schedule | Reporting Time |
|---|---|---|----------------|
| Preschool (includes SDC) ✚ | Rain Creek | 8:00 AM – 3:15 PM | 7:45 AM |
| TK-Grade 6 Teachers TK-Grade 6 Special Education ✚ | Desmond Middle School – Cafeteria Lunch – On Your Own Report to Home School | 8:30 AM – 11:45 AM 11:45 AM – 12:45 PM 12:45 PM – 3:15 PM | 7:45 AM |
| Elementary PE Specialists | Madera South HS - East Gym | 8:00 AM – 3:15 PM | 7:45 AM |

Please Note: ✚ August 7th only. August 8th training information will be distributed at the August 7th session.

All teachers should plan on bringing a fully charged laptop, however if you are unable to do so, Chromebooks will be available for checkout each day in the cafeteria. Morning sessions will begin promptly at 8:30 AM and end at 11:45 AM (unless otherwise noted). Lunch is scheduled for 11:45 AM – 12:45 PM. Teachers will be expected to report to their respective school sites by 12:45 PM to attend the afternoon session.

For teachers attending Desmond MS, please report to the cafeteria at 7:45 a.m. to receive training schedules, room assignments, and school maps. Coffee and light snacks will also be available. Parking will be available on the street, in the lots adjacent to the campus and on the field behind the school (enter off “D” Street). Carpooling from your school site is recommended. If you have any questions, please contact your administrator.

We’re looking forward to seeing you on the 7th!

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